

# Santa Rosa Rancheria Tachi-Yokut Tribe

## Work Experience Program

The SRR W.E.X Program has been one key element that Tribal Council has created on behalf of all SRR Enrolled Tribal Members. With that in mind, Tribal Council has opened most all SRR Departments to the W.E.X Program so Tribal Members can select the best position for themselves to gain employment experience for future employment with the Tribe or outside employers.

Although Work Experience Program participants are not full-time employees (FTE), they will be required to adhere to all SRR employee policies and procedures.

With the SRR Members best interest in mind Tribal Council has allowed the SRR (W.E.X) applicant to utilize the work experience program for an unlimited amount of time with the hopes that the Tribal member will use the skills they developed to apply for a full-time job.

Applicant will meet with The Human Resources Department to be advised of all available positions that will suit (W.E.X) applicant's interest.

Departments available for W.E.X:

- |                 |                         |
|-----------------|-------------------------|
| -Education      | -Recreation             |
| -Public Safety  | -Tribal Social Services |
| -Public Works   | -TYEEC                  |
| -Administration | -Finance                |
| -Human Resource | -IT                     |
| -Elders         | -EPA                    |
| -Cultural       |                         |

These Department are excluded from W.E.X. Program.

- |                              |                            |
|------------------------------|----------------------------|
| - Internal Audit             | -Membership Department     |
| - Gaming Commission          | - Backgrounds Department   |
| - Compliance Department      | - Surveillance Departments |
| - Risk Management Department |                            |

Tribal Member Work Experience applicants will follow the Human Resources New Hire Process.

- Schedule a day and time for an Interview with HR.
- Collect all requested documents
- Complete Pre-employment physical.
- Provide current T.B. immunization record (if applicable)
- DMV printout (if applicable)
- Valid Tribal Member Card.
- Copy of Social Security Card.
- Copy of California DL/ID Card.

**Providing the Work Experience to help Develop the skills for Success.**